COMMONWEALTH CREDIT UNION

BUSINESS ACCOUNT OPENING GUIDE

UNINCORPORATED ASSOCIATIONS; RELIGIOUS, CHERITABLE, EDUCATIONAL OR TAX-EXEMPT ORGANIZATIONS & GROUPS

Business Qualification:

- To qualify for business membership, the business must join the Community Impact Fund Association.

Business Documentation Requirements:

- Proof of Employer Identification Number (EIN) – IRS Letter, previous year's tax return, or W-9
- Official meeting minutes or an official letter that designates the individuals who will be listed on the membership, signed by at least two leading officers of the organization.

Individual Identification Requirements for Responsible Individual(s) or Authorized Signer(s):

- U.S. Government-issued photo ID; examples:
  - U.S. citizens: state issued Driver's License, state issued ID, passport, military ID, etc.
  - Non-U.S. citizens: Permanent Resident Card (Green card); passport of country of nationality or Matrícula Consular ID card, depending on citizenship status
- Social Security Number

We may request additional documentation to ensure the accuracy and completeness of the information provided. For more details, please contact a Financial Service Representative at **(502) 564-4775** or **(800) 228-6420**.

Commonwealth Credit Union
P.O. Box 917, Frankfort, KY 40601
www.ccuky.org